

INSTRUCTIONS TO AUTHORS

Aims and Scope: *JITP* accepts a variety of manuscripts. Please review the descriptions below and identify the submission type best suited to your current work.

Research Paper (20–40 pages): Research papers are theoretically driven, focusing on an intersection of politics and IT, and reporting substantial findings.

Policy Viewpoints (10–25 pages): Policy Viewpoints explore competing perspectives in an ITP policy debate that are informed by academic research.

Teaching Innovation (10–25 pages): Teaching Innovation articles explore creative uses of information technology tools to improve student learning in political science and other related fields. Tutorials and papers that evaluate the effectiveness of technology tools improving learning both are welcome.

Workbench Notes (10–25 pages): Workbench Notes present a brief introduction and evaluation of one or more novel ITP tools developed to gain analytical leverage over political processes, or to advance political science instruction.

Review Essay (10–25 pages): An original theoretically guided essay linking three or more related recent books to an important ITP subject area.

Book Reviews (3–6 pages): A review of a book, or other book-length document, such as a government or foundation report.

Electronic submission of manuscripts is required via http://www.jitp.net/m_submit.php.

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All parts of the manuscript should be typewritten, double-spaced, with margins of at least one inch on all sides. Number manuscript pages consecutively throughout the paper. Authors should also supply a shortened version of the title suitable for the running head, not exceeding 50 character spaces. Each article should be summarized in an abstract of not more than 100 words. Avoid abbreviations, diagrams, and reference to the text in the abstract, and include 3–10 keywords on the abstract page. For the Author Note (see APA style for placement details), include authors' academic degrees, professional titles, affiliations, mailing and e-mail addresses, and any desired acknowledgement of research support or other credit.

References. References, citations, and general style of manuscripts should be prepared in accordance with the APA Publication Manual, 5th ed. Cite in the text by author and date (Smith, 1983) and include an alphabetical list at the end of the article. *Examples:*
Journal: Tsai, M., & Wagner, N. N. (1978). Therapy groups for women sexually molested as children. *Archives of Sexual Behaviour*, 7(6), 417–427.

Book: Millman, M. (1980). *Such a pretty face*. New York: W. W. Norton.

Contribution to a Book: Hartley, J. T., & Walsh, D. A. (1980). Contemporary issues in adult development of learning. In L. W. Poon (Ed.), *Ageing in the 1980s* (pp. 239–252). Washington, DC: American Psychological Association.

Illustrations. Illustrations submitted (line drawings, halftones, photos, photomicrographs, etc.) should be clean originals or digital files. Digital files are recommended for highest quality reproduction and should follow these guidelines:

- 300 dpi or higher
- Sized to fit on journal page
- EPS, TIFF, or PSD format only
- Submitted as separate files (one file per illustration), not embedded in text files

Color Illustrations. Color illustrations will be considered for publication; however, the author will be required to bear the full cost involved in color art reproduction. Color art can be purchased for online only reproduction or for print + online reproduction. Color reprints can only be ordered if print + online reproduction costs are paid. Rates for color art reproduction are: Online Only Reproduction: \$225 for the first page of color; \$100 per page for the next three pages of color. A custom quote will be provided for articles with more than four pages of color. Print + Online Reproduction: \$900 for the first page of color; \$450 per page for the next three pages of color. A custom quote will be provided for articles with more than four pages of color. Art not supplied at a minimum of 300 dpi will not be considered for print.

Tables and Figures. Tables and figures (illustrations) should not be embedded in the text, but should be included as separate sheets or files. A short descriptive title should appear above each table with a clear legend and any footnotes suitably identified below. All units must be included. Figures should be clearly labeled with a clear legend, taking into account necessary size reduction. Captions should be typed, double-spaced, on a separate sheet.

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